



**MEMORANDUM**  
**ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES**  
County of Placer

TO: Board of Supervisors  
FROM: Brett Wood, Purchasing Manager  
SUBJECT: AVATAR Document Imaging Module - Netsmart Technologies, Inc.

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**ACTION REQUESTED**

Approve the award of a purchase order with Netsmart Technologies, Inc. of Overland Park, KS for one (1) document imaging module and software maintenance, in the amount of \$76,700, for the period of June 1, 2016 to July 31, 2017. Funding is provided by the Administrative Services Department in the FY 2015-16 Final Budget, resulting in no new net County cost; and

Authorize the Purchasing Manager to sign all required documents.

**BACKGROUND**

On May 28, 2002, your Board approved the award of competitive Request for Proposals No. 8891 to Creative Socio-Medics, now called Netsmart Technologies, for the implementation of a Managed Care Data System including hardware and four (4) software modules (Cache, Avatar PM, Avatar MSO, and Avatar CWS). This software is used to manage client data for the Department of Health and Human Services - Children's and Adult System of Care. This document imaging module will enable the two (2) divisions to store client data electronically. This document imaging module and maintenance is only available from Netsmart Technologies, who is the publisher and licensor of the software. Purchasing Policy Manual Section 1.3(i) exempts software support from competitive bidding.

Therefore, your Board's approval is required to award a purchase order in the amount of \$76,700.

**FISCAL IMPACT**

The Administrative Services Department has budgeted appropriately for this purchase and funding is provided by the department's FY 2015-16 Final Budget.

cc: Kathy Buchanan, Deputy Director of Information Technology, Administrative Services  
Kevin Krogsrud, Information Technology Manager, Administrative Services

